

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on
Wednesday, 9th October, 2024 at 11.15 am in the Kempe Room, Town Hall,
Saturday Market Place, King's Lynn PE30 5DQ**

PRESENT: Councillor B Jones (Chair), B Ayres and C Rose

OFFICERS:

Craig Pease – Senior Licensing Enforcement Officer
Dave Bax – Licensing Enforcement Officer (Observing)
James Arrandale – Legal Advisor
Amy Pearce – Trainee Solicitor (Observing)
Rebecca Parker – Senior Democratic Services Officer
Lauren Steele – Democratic Support Officer

1 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2 ITEMS OF URGENT BUSINESS

There were no items of urgent business.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

5 REVIEW OF AN EXISTING COMBINED DRIVER'S LICENCE

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review an existing Combined Driver's Licence. He introduced the Panel Members, Officers and Legal Advisor.

The Licence Holder was not present at the Hearing.

The Panel agreed to hold the Hearing in the Licence Holder's absence.

6 **PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7 **REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Senior Licensing Officer presented his report.

There were no questions.

8 **SUMMING UP - LICENSING OFFICER**

The Senior Licensing Officer summed up their case and requested that the Panel consider the report and dispose of the matter by using one of the options as set out in the report.

9 **OUTSTANDING MATTERS**

The Legal Advisor advised on Outstanding Matters.

10 **DECISION**

The Panel retired to make their decision in private, accompanied by the Legal Advisor and the Democratic Services Officers.

All parties were called back into the room and the decision was read out.

A copy of the Decision Notice would be emailed to the Licence Holder after the Hearing closed.

The meeting closed at 11.09 am